

CGS Fundraising Association AGM Agenda  
 September 25th, 2024- 7:00 pm, Christina Gordon  
 Learning Commons

Meeting chaired by: Barbara Rex

Minutes recorded by: Melanie Brown

**Agenda: Barbara Rex**

Attendees: Barb Rex, Char Van Driesten, Chantel Duris, Courtney White, Kelly Braddock, Teresa Mason, Mary Ann Florence, Stephanie Strang, Donal O'Connor, Debbie Peddle

Item	Topic	Owner
1	Welcome, housekeeping and introductions. <ul style="list-style-type: none"> <li>• Call to order by Barb @ 7:30 pm</li> </ul>	Barb and Char
2	Additions/ Approval of Agenda <ul style="list-style-type: none"> <li>• Approved by all</li> </ul>	All
3	Review of previous year <ul style="list-style-type: none"> <li>- Dance</li> <li>- Popcorn days</li> <li>- Family nights</li> <li>- Art Cards</li> <li>- Beef Jerky</li> <li>- Hot Lunch</li> </ul> <ul style="list-style-type: none"> <li>• Production previous year, and overview of them for new members.</li> </ul>	Barb and Char
4	Financial Review <ul style="list-style-type: none"> <li>• Casino account - paid for the Alien Inline, Supplies, Jerseys, camera for gym</li> <li>• General account - Family nights</li> </ul>	Kelly
5	Roles and Responsibilities of Executive <ul style="list-style-type: none"> <li>• Quick overview of the executive team roles and responsibilities</li> </ul>	Barb



<p>6</p>	<p>Voting of Executive Positions, Specialized position and MAL positions</p> <p>Following people were voted in by people in attendance:</p> <p>President - Char Van Driesten                  Vice President - Teresa Mason                  Treasurer - Kelly Braddock                  Secretary - Melanie Brown</p> <p>Specialized positions:                  Hot lunch Manager - Courtney White / Trainee Chantel Duris                  Social Media - Mary Ann Florence                  Volunteer Manager /Popcorn - Donal O'Connor</p> <p>MAL - Pinal Khoyani, Stephanie Strang</p>	<p>All</p>
<p>7</p>	<p>Review of Fundraisers plans so far this year</p> <p>Popcorn Days - pre-schedule</p> <ul style="list-style-type: none"> <li>● Teresa will provide the order from Freshco.</li> <li>● If we don't get parent volunteers to support, popcorn days will be canceled. This message will be provided to the parents, via social media post, from the school, etc.</li> </ul> <p>Art Cards - Will be starting soon. Information to the teachers.</p> <p>DFSCA - after art cards, around Nov 2</p> <p>Casino Night - April to June 2025. TBD.</p> <p><b>Dates for Popcorn DAYS</b>                  Friday, October 18<sup>th</sup>                  Thursday, November 14<sup>th</sup>                  Tuesday, December 3<sup>rd</sup>                  Friday, January 10<sup>th</sup></p>	<p>Char</p>



	<p>Thursday, February 6<sup>th</sup>                  Thursday, March 13<sup>th</sup>                  Thursday, April 3<sup>rd</sup>                  Friday, May 23<sup>rd</sup>                  Friday, June 13<sup>th</sup></p> <p>Meeting Dates:</p> <p>All on Wednesdays:</p> <p>November 27<sup>th</sup>                  December 18<sup>th</sup>                  January 29<sup>th</sup>                  February 19<sup>th</sup>                  March 26<sup>th</sup>                  April 30<sup>th</sup>                  May 28<sup>th</sup></p>	
8	<p>Round Table</p> <ul style="list-style-type: none"> <li>● Hot Lunch Budget \$500 Approved MaryAnn and Melanie                         <ul style="list-style-type: none"> <li>○ Purchase containers to deliver the hot lunches to the classroom.</li> </ul> </li> </ul> <p>Insurance Renewal - Under \$1400. Approved via What's App - Stephanie, Teresa, Mary Ann, Donal, Melanie, Courtney, Kelly, &amp; Chantel.</p>	All
9	<p>Next Meeting Date</p> <p>Next Meeting Nov 27th @ 7:30 pm</p>	All
10	<p>Meeting Adjourned - 8:30 pm</p>	ALL