

**Christina Gordon Inclusion Advisory Committee - Minutes**

**May 23rd, 2023 at 7:30 p.m.**

**1.0 Attendees:** Karla Power                      Cara Payne      Jessica Kenney  
James Sedgwick                      Cagney Edwards                      Kali MacDonald

**Apologies:**      Marcie Falloon                      Gillian Holloway                      Andrea MacPherson  
Kim Lemay                      Sandra Gomez                      Mary-Lynne Luco

**2.0 Called meeting to order:** 7:42 p.m.

**3.0 Meeting chaired by:** Karla Power

**4.0 Minutes recorded by:** Karla Power

**5.0 Old Business**

**5.1 Playground-** Ribbon cutting details clarification & delegation of activities

**-When?** May 31st at 2pm.

-Grand Opening Invitations (RSVPs)

-need to make - **Karla**

-media relations: **Andrea**; district: **James**

-[Doc to keep track of who's been invited](#)

All members need to have a look at the list

-What do we want it to look like?

#### -The plan

- Mr. Thorne will thank everyone for Coming and ask them to Rise for Oh Canada and the Land acknowledgement
- Sign language leaders will lead us in Oh Canada
- Student volunteers will read land acknowledgement
- Mr. Thorne will introduce Mrs. Power
- Mrs. Power will thank sponsors (show the sign) and talk about the impact of the playground, then introduce Mayor Bowman
- Students will present sponsors in crowd with a Thank You card (the rest will be mailed out)
- Mayor Bowman will say a few words and then members of the Committee will cut the ribbon
- Choir will perform "Rise Up"
- Kids will play on the playground and refreshments will be served.

#### -Action Items

- Check on RSVPs (James, Andrea, Karla)
- Send staff email (Karla)
- Set up Sound system / chairs (Admin)
- Pick up Balloon arrangements from Cagney (Karla)
- Find Student volunteers for Land Acknowledgement and handing out cards (Karla)
- Decide who will hold/cut ribbon (Karla will find Students)
- Send memo home to choir parents (Karla)
- Order cake and purchase napkins (Admin)
- Mail out cards (Karla)

#### 7.2 Special Days Calendar

- New calendar with District Dates ([link](#))-Karla reached out to Barb to see if we can order the new magnets before the school year ends
- Button/ribbon package-We have enough supplies to make about 27 packages (which we can use for promotion). We will do pre-orders in the fall for people who want to order the Magnet and Ribbon/Button packages. There will be 6

buttons and 6 ribbons in each package. The cost of the package will be \$15-\$20, depending on the price of the magnets.

**May: Cystic Fibrosis Awareness Month** - Gillian & daughter to make a post  
May 30th-MS Day

### 7.3 Sensory simulator

- Feedback-Staff and students found it useful. The mismatched socks and sound file seemed to make an impact.
- Do it again- We would like to do it again next year, but develop a student Inclusion Advisory Committee to take the lead on it.
- Make changes-Kali suggested that we focus on 1 sense a month and have our student leaders go to classes to bring the simulator to them.

## 8.0 New Business

### 8.1 Safety sessions

-Sessions needed: car seat, registries, stranger danger, water, poisons fire, and street safety

-Agencies to ask: Buckle up wood Buffalo, RCMP, Lifeguards, Poison Control, Firefighters, The Hub etc.

-We would like to invite an agency in for 30 minutes before each of our meetings to present parents with a Safety Topic. This may lead to more engagement in our committee as well.

-We will create/find social stories to go along with each topic that can be handed out and uploaded to our website under the Inclusion Link.

### 8.2 AAC mini camp

-Private and public SLP volunteers



-Maybe sometime in November after the first IPP meetings and once students get their device and families have some time to explore.

-Day camp with various activities: Music, sensory play, reading, physical activities, arts and crafts, snack and lunch?

-There was some thought on hosting a parent session first to teach the parents some tips and tricks. We can do this during the school day or provide care if it is going to be on a weekend. About a week later, we can host the day camp (maybe on a Saturday from 10-2) where parents can practice their skills with their child during different activities, while being supported by staff. We can have extra people helping to supervise. Ask for volunteers or perhaps reach out to the Autism Society for some names of Respite Workers that we can hire?

### **8.3 Creating more parent engagement on the inclusion committee -**

1-Website writeup about Inclusion & the Inclusion Committee

2-Introduce Committee members on the website/CG facebook page

3-Send out an email to invite parents to make agenda suggestions

4-Creation of a parent handbook for new parents utilizing early childhood

specialized services (Triple I) or new to the school. Add some FAQs to the website.

**8.4 Sensory area for June 1st Movie Night-** Kali will set up some alternative seating (beanbags, rocking chairs, etc.), sensory tiles and headphones in the Learning Commons, so that kids who need a quieter area to watch the movie can go there. Cagney will reach

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out to Barb Fitzpatric about borrowing some sensory backpacks. We are looking for someone to monitor the area.

**8.5 Plans for next year**

- Inclusion Fair (end of October)
- Mini AAC Camp (November)
- Continue Parent Engagement
- Offer Safety Sessions before meetings
- Student Inclusion Advisory Committee (during LIM time?)

**9.0 Kudos for what's going well-**

**10.0 Agenda items for next meeting:** See 8.5

**11.0 Meeting adjourned:**